



Iredell County Building Standards Division

PLANS REVIEW SECTION

349 North Center Street P.O. Box 788
Plan Review 704-928-2021

Statesville, NC 28687
Fax 704-878-3122

Plan Review Application and Checklist

Please provide all of the following information.

Project Name: _____

Applicant's Name: _____

Project Description: _____

Project Location/Address: _____

Property Owner's Name: _____

Work Area in Sq. Ft.: _____ **Gross Area of Building in Sq. Ft.:** _____

Construction Value: \$ _____ **Project AP#:** _____

Contractor Name: _____ **License #** _____

Address: _____ **AEC #** _____

Project Contact Person: _____

email Address: _____

The Contact Person is the individual Building Standards considers as the official contact regarding this project. The Contact Person will be provided with all comments pertaining to the plan review process. It is the responsibility of this person to disseminate the information regarding the project to all appropriate parties; and to see that each item is addressed, clarified, plans revised or responded to appropriately and completely.

Lead Design Professional: _____

email Address or Fax Number: _____

Comments pertaining to the plan review process will be sent to the Lead Design Professional designee.

All of the following documents must be submitted before staff can begin the plan review process. 1 complete set of all design documents, properly sealed, signed and dated are required if project over 3,000 sq. ft. or \$200,000, and 1 complete set if under 3,000 sq. ft.

- _____ Zoning Approval
- _____ Site Plan Drawings
- _____ Structural and/or Metal Building Drawings
- _____ Architectural Floor Plan Drawings
- _____ Building Code Summary Sheet (Appendix "B")
- _____ Foundation Plan Drawings
- _____ Plumbing, Mechanical and Electrical Drawings

A separate plan review fee must be paid at the time of submittal. Fee is .06 cent per sq. ft. plus 3% tech fee. The minimum plan review fe is \$77.25. Plan Review will not commence until Plan Review fee has been received.